

POLICE GENERAL ORDERS

CHAPTER 31

LICENSING

- 31-04 Applications for the Issue, Transfer and Amendment of Licences/Permits** 07/08
03/14
17/21
- Upon receipt of an application referred to him/her by SP Licensing (SP LIC) a DVC or equivalent shall, if the necessary information has not been supplied with the application, arrange for the applicant to be interviewed and a statement recorded from him/her giving details of his/her background, experience, details of his/her proposed premises (if relevant) and any other information which may be relevant to the determination of his/her application.
- 31-05 Renewal and Revocation of Licences** 07/08
- A recommendation for revocation shall be made whenever there are adequate reasons for so doing and not held in abeyance pending the expiry of the licence.
2. Correspondence advocating the suspension, non-renewal or revocation of a licence or permit shall be signed by the DC (or equivalent in Marine) or the DDC and submitted to SP LIC for review and appropriate action.
- 31-09 Reporting of Incidents/Prosecutions** 07/08
03/14
01/16
18/19
17/21
- A DVC or equivalent shall inform SP LIC by memorandum within seven working days of any incident, the issuing of a warning/advice or the initiating of any prosecution in respect of:-
- (a) any licence or permit listed in paragraph 2 of FPM 31-01 or paragraph 1 of 31-03;
 - (b) selling liquor without a licence or possession of liquor for selling without a licence;
 - (c) operating etc. massage establishment without a licence; and
 - (d) money lending or debt collection related offences committed by a licensed money lender, his/her agents or any persons acting for him/her.
2. In informing SP LIC of the issuance of a warning/advice, the DVC or equivalent shall state the reasons he/she thought it appropriate to do so, and personally sign the correspondence.
3. At the conclusion of any court proceedings, a DVC or equivalent shall inform SP LIC of the result by a further memorandum with full details of the incident or prosecution giving a case and report number together with sufficient details to identify the person involved or defendant, the offence and the eventual outcome or result.

LICENSING

07/08 **31-10 Reporting of Incidents Involving Security Companies, and Security Personnel**
18/19 **Permit holders**

In all cases where:-

- (a) a security company; or
- (b) a holder of Security Personnel Permit is involved:

a copy of the crime message in crime cases, or a memorandum explaining the circumstances in all other cases, shall be forwarded to SP CPB (for security company) or SP LIC (for holder of Security Personnel Permit) within seven working days.

2. In the event that circumstances indicate some failing on the part of the security company or the holder of a Security Personnel Permit involved, it may be necessary to exercise various prerogatives under the appropriate licensing laws. An OC case shall therefore ensure that as accurate an account as possible of the case is made available.

01/16 **31-15 Reporting of Incidents Involving Financial Intermediaries of Licensed Money**
14/16 **Lenders**

In all cases where a financial intermediary of licensed money lender is involved, a copy of the crime message in crime cases, or a memorandum explaining the circumstances in all other cases, shall be forwarded to SP LIC within seven working days.

2. In the event that circumstances indicate some failing on the part of the licensed money lenders involved, it may be necessary to exercise various prerogatives under the appropriate licensing laws. An OC case shall therefore ensure accuracy of details in all reported cases.