



Application No.

HONG KONG POLICE FORCE
Firearms and Ammunition Ordinance (Cap. 238)
Application for Renewal of Approval as a Range Officer

Notes for Applicant

Applicant is required to submit the following documents BY FAX (Fax No. 2200 4323), BY MAIL or IN PERSON to the Police Licensing Office on 12/F., Arsenal House, Police Headquarters, 1 Arsenal Street, Wanchai, Hong Kong:-

- (a) completed application form;
(b) a copy of the Hong Kong Identity Card;
(c) a copy of the current range officer approval;
(d) a copy of other relevant documents; and
(e) recommendation letter from the Shooting Club/Security Company.

To: Commissioner of Police
(Attn.: Superintendent Licensing)

Part I : Personal Particulars

Name in full : \_\_\_\_\_
(English) (Chinese)

Type of Identity Document and No./ HKID Card No.: \_\_\_\_\_

Chinese Commercial Code : \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Nationality : \_\_\_\_\_

Date of Birth : \_\_\_\_\_  Male  Female

Place of Birth : \_\_\_\_\_ Occupation : \_\_\_\_\_

Residential Address : \_\_\_\_\_

Office Address : \_\_\_\_\_

Tel. No. : \_\_\_\_\_ (Office) \_\_\_\_\_ (Home) \_\_\_\_\_ (Mobile) Fax No. : \_\_\_\_\_

Records of illness and criminal conviction

Have you in the past 3 years attempted to commit suicide, or suffered from any illness, including mental disorder, which may affect your capability in controlling the arms?

No  Yes (please provide details)

\_\_\_\_\_

Have you in the past 3 years been convicted of a criminal offence in Hong Kong or elsewhere?

No  Yes (please give full details at below, use plain paper if insufficient space)

Table with 4 columns: Date of conviction, Offence, Sentence, Venue of trial (including country)

# PERSONAL DATA - 個人資料

## Part II : Details of Application

I apply for renewal of the approval to enable me to carry out range officer duties at any shooting range approved by the Commissioner of Police. My current approval as a range officer (shooting range category \_\_\_\_\_ (Note 1)) will expire on \_\_\_\_\_.

I append the following information to support my application:-

- (a) I have actively engaged (Note 2) in range officer's duties during the approved period.

Yes  Details as follows:-

Frequency (e.g. how many times per week/per month)

\_\_\_\_\_

No

- (b) I have attended/obtained qualifications or courses relating to range officer's duties during the approved period.

Yes  Details as follows:-

Description of qualifications/courses Date of course(s) attended

\_\_\_\_\_

No

Copy of relevant documents are attached.

Yes  No

Please '✓' as appropriate

## Part III : Authorization and Declaration of the Applicant

I **DECLARE** that the information and particulars submitted by me in support of this application are, to the best of my knowledge and belief, true, correct and complete. I understand that any person who makes any statement which he knows to be false or misleading, or recklessly makes any statement which is false, in a material particular, shall be guilty of an offence and shall be liable to imprisonment for 2 years and to a fine.

I hereby authorize the Commissioner of Police, or his representative, to release full particulars of any and all criminal convictions recorded against me to Police Licensing Office, and to obtain information and/or to inquire into any and all my personal data (including my medical reports, etc) from any third party for the purpose of investigation into and/or enforcing any matters relating to my application.

I also agree that the personal data provided by means of this form will be used by the Commissioner of Police for processing applications/updating record/conducting all kinds of present and subsequent investigations/enforcement purposes under the Firearms and Ammunition Ordinance (Cap. 238).

Signature of Applicant : \_\_\_\_\_

Name of Applicant : \_\_\_\_\_

Date : \_\_\_\_\_

**Note 1 :**

**Classification of Private Shooting Range**

| <b>Category</b> | <b>Arms to be used</b>                                     |
|-----------------|--|
| A               | Handgun, Shotgun and Rifle (other than for skeet and trap) |
| B               | Rifle, Shotgun (other than for skeet and trap)             |
| C               | Handgun  |
| D               | Shotgun for skeet and trap                                 |
| E               | Airgun - Pistol/Rifle                                      |
| F               | Crossbows  |
| G               | Others - (please specify)                                  |

**Note 2 :**

An applicant must have engaged in range officer's duties for at least six occasions every year for each category of duty during the approved period.

**Note 3 :**

Application for renewal must be submitted not more than 90 days and not less than 45 days before its expiry.

**WARNING**

Under the Prevention of Bribery Ordinance (Cap. 201), it is an offence for any person to solicit, offer or accept any advantage including money and gifts in connection with the processing of any application under the Firearms and Ammunition Ordinance.

**PERSONAL DATA - 個人資料**

**Recommendation of Shooting Club/Security Company  
in support an Application for Renewal of Approval as a Range officer**

**To be completed by the Responsible Officer of the Shooting Club/Security Company**

**To: Commissioner of Police  
(Attn.: Superintendent Licensing)**

I support this application made by \_\_\_\_\_  
and confirm that the information detailed at Part II is correct to the best of my  
knowledge. In this regard, I have no objection to the applicant to carry out range  
officer's duties at shooting range category under application under the  
club's/company's control.

Chop of Shooting Club  
/Security Company

Authorized Signature: \_\_\_\_\_

Name of Responsible  
Officer: \_\_\_\_\_

Name of Shooting Club /  
Security Company: \_\_\_\_\_

Date : \_\_\_\_\_