

香港警務處牌照課
香港灣仔軍器廠街一號
警察總部警政大樓十二樓



Licensing Office
Hong Kong Police Force
12/F., Arsenal House,
Police Headquarters,
1 Arsenal Street, Wan Chai,
Hong Kong.

Our Ref. : (XX) in CP/LIC/SO/19/XXXXX

Tel. No. :

Fax No. :

DD MM YYYY

Mr. XXX, CHAIRMAN
XXXXXXXXXX CLUB
XXXXXXXXXX STREET
XXXXXXXXXX HONG KONG

Dear Sirs,

XXXXXXXXXX CLUB

The Chief Executive has appointed the Commissioner of Police to be the Societies Officer under the Societies Ordinance, Cap. 151. I refer to your application for registration of the above society under the Societies Ordinance.

This is to inform you that the Commissioner of Police has registered your society in accordance with Section 5A(1) of the Ordinance. A certificate of registration is attached for your retention.

As your society is now a registered society, I would like to take this opportunity to advise you of certain obligations under the Ordinance:-

- (a) Section 10 of the Ordinance stipulates that when a registered society or its branch changes its name, objects, office-bearers or principal place of business or closes a branch which is registered, the society must inform me in writing within one month from such change. Where a society fails to notify me of such changes accordingly, every office-bearer of the society shall be guilty of an offence and shall be liable on summary conviction to a fine of \$10,000 unless he establishes to the satisfaction of the court that he has exercised due diligence to ensure compliance with this section by the society and that such failure has occurred for reasons beyond his control; and
- (b) Section 14(1) of the Ordinance also provides that when a registered society decides to dissolve itself, one or more of the office-bearers must notify me in writing not later than the expiration of one month after the dissolution takes effect.

If you have any queries, please contact Societies Office at XXXX XXXX.

Yours faithfully,

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for Commissioner of Police