

## **Guidance Note on Application for Road Event Permit**

Organizers of road events should note the following when making application in accordance with Section 55(3) of the Road Traffic Ordinance, Cap. 374 :

- Application for a Road Event Permit shall be made in writing to the Commissioner of Police not less than one month prior to the intended road event
  
- This application form may be posted or handed in to reach one of the following addresses
  - (a) For events covering more than one Land Region  
e.g. Kowloon and New Territories  
The Chief Superintendent Traffic  
Traffic Branch Headquarters  
32/F, Arsenal House, Police Headquarters,  
1 Arsenal Street, Wanchai, Hong Kong
  
  - (b) For events only involve Hong Kong Island  
The Regional Commander,  
Hong Kong Island Regional Police Headquarters  
Caine House, Arsenal Street,  
Wanchai, Hong Kong
  
  - (c) For events only involve Kowloon West  
The Regional Commander,  
Kowloon West Regional Police Headquarters  
190 Argyle Street, Kowloon City, Kowloon
  
  - (d) For events only involve Kowloon East  
The Regional Commander,  
Kowloon East Regional Police Headquarters  
110 Po Lam Road North,  
Tseung Kwan O, Kowloon
  
  - (e) For events only involve the North New Territories  
The Regional Commander, New Territories North Regional Police Headquarters  
6 On Po Lane, Tai Po, New Territories
  
  - (f) For events only involve the South New Territories  
(including Lantau Island)  
The Regional Commander, New Territories South Regional Police Headquarters  
8 Shing Mun Road, Tsuen Wan, New Territories
  
  - (g) For events only involve the Marine Region  
(i.e. including the outlying islands but excluding Lantau Island)  
The Regional Commander,  
Marine Regional Police Headquarters  
Tai Hong Street, Sai Wan Ho, Hong Kong
  
- In case of doubt, please contact the Duty Officer of any Police Station `