



香港警務處
Hong Kong Police Force

港島總區最佳保安服務選舉 Hong Kong Island Best Security Services Awards

優秀保安員提名表格 Nomination Form for Best Security Personnel Awards 2024 - 2025

提名日期
Nomination Period

: 2025-06-23 至 2025-07-25

參選資格
Nomination Criteria

: 港島區內擔任保安工作的持牌保安從業員
Valid Security Personnel Permit Holders and Serving Security Personnel on Hong Kong Island

頒獎日期及地點
Awards Presentation Ceremony

: 2025-12-10

警政大樓8樓演講廳

香港灣仔軍器廠街1號警察總部

Auditorium, 8/F, Arsenal House,
Police Headquarters, No. 1 Arsenal Street,
Wan Chai, Hong Kong

提名表格可於 www.police.gov.hk 內下載

→ 防罪宣傳 → 刑事事項 → 最佳保安服務獎勵計劃

Nomination Forms can be downloaded from www.police.gov.hk

→ Crime Prevention → Crime Matters → Best Security Services Awards



請將正本提名表格交回

港島總區防止罪案辦公室
香港灣仔軍器廠街3號
堅偉樓341室

電話 (Tel): 2860 7894

電郵 (Email): hki-rcpo-office@police.gov.hk

Please return original Nomination Forms to
Regional Crime Prevention Office Hong Kong Island
Room 341, Caine House, No. 3 Arsenal Street,
Wan Chai, Hong Kong

主辦單位:
Organizer

支持團體 (排名不分先後)
Supporting Organization (in no particular order)



保安及護衛業管理委員會 香港物業管理公司協會

香港保安業協會

天使長行動委員會

東區撲滅罪行委員會 南區撲滅罪行委員會
中西區撲滅罪行委員會 灣仔區撲滅罪行委員會

亞洲專業保安協會-香港分會



港島總區防止罪案辦公室
Regional Crime Prevention Office Hong Kong Island



PERSONAL DATA 個人資料

本欄由主辦機構填寫
FOR OFFICIAL USE ONLY

編號 S/N

港島總區最佳保安服務選舉 2024-2025
Hong Kong Island Best Security Services Awards 2024-2025

(保安員提名表格)
(Nomination Form for Security Personnel)

(每份表格只接受一位提名 One form for each nomination) * 必須同時填寫 * Please fill in both

※ 請將不適用的刪除 ※ Delete whichever is inapplicable

第一部份 Part One

姓名 *: (中文) 性別 Gender : 男 M ☐ 女 F ☐

Name *: (English) 出生日期 D.O.B. (日 DD / 月 MM / 年 YY) :

從事保安服務年資
Serving years in Security Services Industry :

香港居民身份證號碼 HKID No. : 保安人員許可證編號 SPP No. : (到期日)(Exp. Date) :

通訊地址 *: (中文) 電話 Tel. No. :

Correspondence Address *: (English)

工作地址 *: (中文) 電話 Tel. No. :

Working Address *: (English)

獲提名人士簽署
Signature of Nominee

提名原因 Nomination Justifications

第 1 至 6 題，請圈出分數 (最低為 1 分) For item 1 to 6, please circle the score (The lowest score is 1)

1. 勤奮、盡忠職守 Diligence and loyalty	5	4	3	2	1
2. 查詢每位出入陌生人 Questioning all in / out strangers	5	4	3	2	1
3. 面對特別事故的應變能力 Abilities to respond to special incident	5	4	3	2	1
4. 對工作環境之認識 Familiar with the working environment	5	4	3	2	1
5. 處理查詢 / 投訴事宜 Handling enquiries / complaints	5	4	3	2	1
6. 個人儀表 / 禮貌 Personal appearance / politeness	5	4	3	2	1

第 7 至 11 題，如適用，請於空格內填寫 Y。如不適用，請填寫 N。請提交有關事件之佐証 (例如警方、僱主或市民嘉許信、報章報導等)，如適用
For items 7 to 11, please fill in Y / N in the boxes. Please provide supporting documents, if any.
(e.g. Compliments from the Police, employers, members of public or newspaper reports, etc.)

7. 協助警方拘捕疑犯 (請提供案件編號) Assisting Police in the arrest of criminals (Case Reference Number)	Y / N
8. 工作上有傑出表現，例如救火、救人 Displaying outstanding performance e.g. firefighting, life saving	
9. 協助警方防止罪案 Assisting Police in the prevention of crimes	
10. 政府部門或組織之嘉許信件 Complimentary letters from Government Departments and associations	
11. 管理機構、住戶組織等發出之嘉許信件 Complimentary letters from management organization, residents' association, etc.	

提名原因的詳細描述 (如有需要，可另加附頁) Details of Nomination Justifications (Attach additional papers if needed)

PERSONAL DATA 個人資料

第二部份 Part Two (請參閱提名規則第二段 Please refer to Para. 2 of Rules of Nomination)

相關住戶組織 (例如: 業主立案法團、業主委員會、互助委員會或任何其他由主辦單位接納的住戶組織) 資料(如適用者)
Details of relevant residents' association (e.g. Owners' Corporation, Owners' Committee, Mutual Aid Committee or any other residents' association accepted by the organizer)(If applicable)

相關住戶組織 # : 有 Yes ☐ 無 No ☐

Relevant residents' association

以上組織代表 姓名 Name : _____ 先生/女士※
Representative of the association 相關住戶組織 Mr./Ms.
Relevant residents' association : _____
職銜 Designation : _____
電話 Tel. No. : _____ 簽署 Signature : _____

相關住戶組織蓋章
Stamp of relevant
residents' association

第二部份並非由物業管理公司人員擔任代表簽署

Part Two is not for representation and signature by staff of property management company

第三部份 Part Three

提名機構資料 Details of Nominating Organization

機構名稱 *: (中文) _____
Name of Organization *: (English) _____
地址 *: (中文) _____
Address *: (English) _____

- 本人明白, 若本人填報虛假失實的資料, 是項提名將會作廢。
I understand that giving false or misleading information will render the nomination invalid.
- 本人就是次提名, 已獲得被提名人士工作之物業所屬相關住戶組織確同意, 並附上印章及簽署。(如適用者)
Regarding this nomination, I have had the endorsement of the relevant residents' association of the place where the nominee works with their stamp and signature affixed, if applicable

提名機構蓋章
Stamp of Nominating
Organization

提名人 姓名 Name : _____ 先生/女士※
Nominator Mr./Ms.
職位 Post : _____
電話 Tel. : _____ 簽署
Signature : _____
通訊地址 *: (中文) _____
Correspondence Address *: (English) _____

**不接受影印之簽名及蓋章
必須連同保安人員許可證影印本一併呈交
Photocopied stamp and signature will not be accepted
Copy of the Security Personnel Permit must be enclosed**

提名規則

1. 此選舉活動只接受提名在港島區內於評核期間(2024年7月1日至2025年6月30日)從事物業保安工作的人士，被提名人士必須持有有效保安員許可證。(必須連同保安人員許可證影印本一併呈交)
2. 保安員獎項提名須由被提名人士工作之物業所屬相關住戶組織(例如:業主立案法團、業主委員會、互助委員會或任何其他由主辦單位接納的住戶組織)之代表確認同意，並附上印章及簽署。(如適用者)
3. 是次選舉**不接受**自我提名。
4. 提名期由2025年6月23日開始至2025年7月25日結束。提名表格(正本)請以郵寄或親身交回香港灣仔軍器廠街3號堅偉樓341室港島總區防止罪案辦公室。(逾期遞交之提名表格將不獲接納)
5. 評審委員會將於2025年9月下旬選出各組獎項得獎者。得獎者及提名機構將獲另函通知，並獲邀請出席於2025年12月10日假香港灣仔軍器廠街1號警察總部警政大樓8樓演講廳所舉行的頒獎典禮。(所有最佳保安員獎之得獎者必須親自出席頒獎典禮，領取其本人之獎項；缺席者之得獎資格將被取消，大會不作代領安排)
6. 評審委員會保留是次選舉的最終決定權。

Rules of Nomination

1. Nominee must be properties security personnel serving on Hong Kong Island between 1st July 2024 and 30th June 2025. He/She must be a holder of a valid Security Personnel Permit. **(Copy of the Security Personnel Permit must be enclosed)**
2. The nomination for the Security Personnel Award should be endorsed by the representative of the relevant residents' association (e.g. Owners' Corporation, Owners' Committee, Mutual Aid Committee or any other residents' association accepted by the Organizer) of the place where the nominee works with their stamp and signature affixed. (If applicable)
3. Self-nomination for this Award is **not accepted**.
4. Nomination will be accepted from 23rd June 2025 to 25th July 2025. Please return the original nomination form to the Regional Crime Prevention Office, Hong Kong Island, Room 341, Caine House No. 3 Arsenal Street, Wan Chai, Hong Kong **(No nomination forms will be accepted after the deadline of the nomination period)**
5. Award winners will be selected by a Selection Committee in late September 2025. All winners and the nominating organizations will be notified by mail and invited to attend the award presentation ceremony to be held on 10th December 2025 at Auditorium, 8/F, Arsenal House, Police Headquarters, No. 1 Arsenal Street, Wan Chai, Hong Kong. **(All the winners of The Best Security Personnel awards must attend the award presentation ceremony in person to receive the award. Absentees will be disqualified. The Organizer will not accept a representative to receive the award on behalf of the winner)**
6. The Selection Committee reserves the right of final decision of the Best Security Services Awards.