



香港警務處
Hong Kong Police Force
港島總區
Hong Kong Island Region



保安員獎

最佳保安服務選舉

Best Security Services Awards

2020-2021

保安員
提名表格
Nomination
Form for
Security
Personnel

十大最佳保安員
The Best Top Ten Security Personnel

最佳保安員

The Best Security Personnel

優秀保安員

Outstanding Security Personnel

選出表現優秀的
保安從業員

Selection of Security Personnel
with Outstanding Security Services

由2021年7月2日起至
2021年7月23日接受提名
Nomination from 2nd July 2021
to 23rd July 2021

主辦單位：
Organizer



港島總區防止罪案辦公室
Regional Crime Prevention Office Hong Kong Island

電話 (Tel) : 2860 7894
E-mail : hki-rcpo-office@police.gov.hk

參選資格 Nomination Criteria :

港島區內擔任保安工作的持牌保安從業員

Valid Security Personnel Permit Holders and Serving Security Personnel in Hong Kong Island Region

索取提名表格 Nomination Forms are available at

港島各分區警署報案室 Any Police Station in Hong Kong Island Region

* 或於香港警務處網頁內下載 :

→ www.police.gov.hk

→ 刑事事項 → 最佳保安服務獎勵計劃

* or download from Hong Kong Police Force Website :

→ www.police.gov.hk

→ Crime Matters → Best Security Services Awards



請將正本
提名表格交回

Please return original
Nomination Forms to

港島總區
防止罪案辦公室

Regional Crime Prevention Office
Hong Kong Island

香灣仔軍器廠街3號
堅偉樓341室

Room 341, Caine House, No. 3 Arsenal Street,
Wan Chai, Hong Kong

頒獎日期及地點

2021年11月23日

香灣仔軍器廠街1號警察總部
警政大樓10樓多用途禮堂

Presentation Ceremony

23rd November 2021

Multi-Purpose Hall, 10/F, Arsenal House,
Police Headquarters, No. 1 Arsenal Street,
Wan Chai, Hong Kong

支持團體 (排名不分先後)



中西區撲滅罪行委員會 灣仔區撲滅罪行委員會 東區撲滅罪行委員會 南區撲滅罪行委員會



保安及護衛業管理委員會 香港物業管理公司協會 香港保安業協會 天使長行動委員會



港島總區防止罪案辦公室
Regional Crime Prevention Office Hong Kong Island



PERSONAL DATA 個人資料

本欄由主辦機構填寫
FOR OFFICIAL USE ONLY

編號 S/N

港島總區最佳保安服務選舉 2020-2021

Hong Kong Island Best Security Services Awards 2020-2021

(保安員提名表格)

(Nomination Form for Security Personnel)

(每份表格只接受一個提名 One form per each nomination)

* 必須同時填寫

* Please fill in both

請在適當方格內加上✓號

Please enter ✓ in the appropriate box(es)

※ 請將不適用的刪除

※ Delete whichever is inapplicable

第一部份 Part One

被提名人士資料 Details of Nominee

姓名 *: (中文)

性別 Gender #: 男 M ☐ 女 F ☐

Name *: (English)

出生日期 D.O.B. (日 DD / 月 MM / 年 YY) :

香港身份證號碼 HKID No. :

從事保安服務年資 Service years in Security Industry :

保安人員許可證編號 S.P.P. No. :

(到期日)(Exp. Date) :

通訊地址 *: (中文)

Correspondence Address *: (English)

聯絡電話 Contact Tel. No. :

工作地址 *: (中文)

Working Address *: (English)

電話 Tel. No. :

被提名人士簽署

Signature of Nominee

(必須連同保安人員許可證影印本一併呈交)

(Copy of the Security Personnel Permit must be enclosed)

提名原因(請在適當項目圈出分數) Reasons of Nomination (please circle the mark in appropriate items)

***以下每項最低為 1 分 (The lowest score is one)**

1. 勤奮、盡忠職守 Diligence and loyalty	5	4	3	2	1
2. 查詢每位出入陌生人 Questioning all in / out strangers	5	4	3	2	1
3. 面對特別事故的應變能力 Abilities to respond to special incident	5	4	3	2	1
4. 對工作環境之認識 Familiar with the working environment	5	4	3	2	1
5. 處理查詢 / 投訴事宜 Handling enquiries / complaints	5	4	3	2	1
6. 個人儀表 / 禮貌 Personal appearance / politeness	5	4	3	2	1

請提交有關事件之佐証 (例如警方、僱主或市民嘉許信、報章報導等)

Please submit supporting documents, if any.

(e.g. Compliments from the police, employers, members of the public or newspaper reports, etc.)

#請在適當方格內加上 ✓ 號

Please enter ✓ in the

appropriate box(es)

本欄由

主辦機構評分

FOR OFFICIAL MARKING ONLY

7. 協助警方拘捕疑犯 (請提供案件編號) Assisting Police in the arrest of criminals (Case Reference Number)

8. 工作上有傑出表現, 例如救火、救人 Displaying outstanding performance e.g. firefighting, life saving

9. 協助警方防止罪案 Assisting Police in the prevention of crimes

10. 區議會、政府部門之嘉許信件 Complimentary letters from District Council or Government Department

11. 管理機構、住戶組織等發出之嘉許信件 Complimentary letters from management organization, residents' association, etc.

提名原因的詳細描述 (如有需要, 可另加附頁) Details for the Reasons of Nomination (Extra papers can be used if necessary)

請繼續填寫第二部份 Please go to Part 2

PERSONAL DATA 個人資料

第二部份 Part Two (請參閱提名規則第三段 Please refer to Para. 3 of Rules of Nomination)

相關住戶組織 (例如: 業主立案法團、業主委員會、互助委員會或任何其他由主辦單位接納的住戶組織) 資料(如適用者)

Details of relevant residents' association (e.g. Owners' Corporation, Owners' Committee, Mutual Aid Committee or any other residents' association accepted by the organizer)(If applicable)

相關住戶組織 # : 有 Yes ☐ 無 No ☐

Relevant residents' association

以上組織代表 姓名 Name : _____ 先生/女士※ Mr./Ms.
Representative of 相關住戶組織
above association Relevant residents' association : _____
職銜 Designation : _____
簽署
電話 Tel. : _____ Signature : _____

相關住戶組織印章
Stamp of relevant
residents' association

第二部份並非由物業管理公司人員擔任代表簽署

Part two is not for representation and signature by staff of property management company

第三部份 Part Three

提名機構資料 Details of Nominating Organization

機構名稱 *: (中文) _____
Name of Organization *: (English) _____
地址 *: (中文) _____
Address *: (English) _____

- 本人明白, 若本人填報虛假失實的資料, 是項提名將會作廢。
I understand that giving false or misleading information will render the nomination invalid.
- 本人就是次保安員獎項之提名, 已獲得被提名人士工作之物業所屬相關住戶組織確認同意, 並附上印章及簽署。(如適用者)
Regarding the nomination of the security personnel award, I have had the endorsement of the relevant residents' association of the place where the nominee works with their stamp and signature affixed. (if applicable)

提名機構印章
Stamp of Nominating
Organization

提名人 姓名 Name : _____ 先生/女士※ Mr./Ms.
Person Making Nomination 職位 Post : _____
簽署
電話 Tel. : _____ Signature : _____
通訊地址 *: (中文) _____
Correspondence Address *: (English) _____

**不接受影印之簽名及蓋章
必須連同保安人員許可證影印本一併呈交
Photocopied stamp and signature will not be accepted
Copy of the Security Personnel Permit must be enclosed**

提名規則

1. 此選舉活動只接受在港島區內從事保安工作的人士參加，被提名人士必須持有有效保安員許可證。
(必須連同保安人員許可證影印本一併呈交)
2. 於評核期間(2020年7月1日至2021年6月30日)表現傑出的保安員，皆可被提名。
3. 保安員獎項提名須由被提名人士工作之物業所屬相關住戶組織(例如:業主立案法團、業主委員會、互助委員會或任何其他由主辦單位接納的住戶組織)之代表**確認同意**，並附上印章及簽署。(如適用者)
4. 提名表格正本須以郵寄(請付足郵費)或親身交回下列地址。
5. 不接受傳真或電郵方式提交提名表格。
6. 不接受自我提名。
7. 提名及截止日期由2021年7月2日起至2021年7月23日，以郵戳為準。
(逾期遞交之提名表格將不獲接納)
8. 公佈得獎名單——評審委員會將於2021年10月中選出各組獎項得獎者。得獎者及**【提名機構】**將獲另函通知，並獲邀請出席於2021年11月23日假香港灣仔軍器廠街1號警察總部警政大樓10樓多用途禮堂舉行的頒獎典禮。
*(所有保安員獎之得獎者必須親自出席頒獎典禮，領取其本人之獎項；缺席者之得獎資格將被取消，大會不作代領獎項之安排)
9. **【提名機構】**包括物業管理公司、保安公司、業主立案法團、業主委員會、互助委員會、任何其他由主辦單位接納的住戶組織、各區民政事務處、香港警務處或其他政府部門。
10. 評審委員會保留是次選舉的最終決定權。

提名表格正本請交回 : 港島總區防止罪案辦公室
香港灣仔軍器廠街3號堅偉樓341室

Please return : **Regional Crime Prevention Office, Hong Kong Island**
original nomination Room 341, Caine House,
forms to No. 3 Arsenal Street,
Wan Chai, Hong Kong.

Rules of Nomination

1. Nominee must be security personnel serving in the properties on Hong Kong Island. Security personnel must be the holder of a valid Security Personnel Permit.
(Copy of the Security Personnel Permit must be enclosed)
2. Security Personnel having outstanding performance between 1st July 2020 and 30th June 2021 can be nominated.
3. **The nomination for the Security Personnel award should be endorsed by the representative of the relevant residents' association (e.g. Owners' Corporation, Owners' Committee, Mutual Aid Committee or any other residents' association accepted by the Organizer) of the place where the nominee works with their stamp and signature affixed. (If applicable)**
4. The original nomination forms should, either by post (with sufficient postage) or in person, be submitted to the above address.
5. Nominations made by fax or e-mail are not accepted.
6. Self-nomination is not accepted.
7. Nomination is accepted from 2nd July 2021 to 23rd July 2021, according to the date of post chops.
(No nomination forms will be accepted after the date)
8. Award winners will be selected by a Selection Committee in mid-October 2021. All winners and [the nominating organizations] will be notified by mail and invited to attend the award presentation ceremony to be held on 23rd November 2021 at Multi-Purpose Hall, 10/F, Arsenal House, Police Headquarters, No.1 Arsenal Street, Wan Chai, Hong Kong.
*(All the winners of security personnel awards must attend the award presentation ceremony in person to receive the award. Absentees will be disqualified. The Organizer will not arrange any representative to receive the award.)
9. [The nominating organizations] include Property Management Companies, Security Companies, Owners' Corporations, Owners' Committees, Mutual Aid Committees, any other residents' association accepted by the Organizer, District Home Affairs Offices, Hong Kong Police Force and other Government Departments.
10. The Selection Committee reserves the right of final decision of this selection