

<p>1. 我需要提交指紋嗎?</p> <p>申請人如符合以下列明條件，將毋須提交指紋：</p> <ol style="list-style-type: none"> 1. 以「智方便」戶口透過網上服務申請平台遞交申請；及 2. 申請目的不是與兒童或精神上無行為能力人士有關之事務。 <p>然而在特殊情況下，為確保申請結果準確，符合以上列明條件的申請人仍須提交指紋以確認其身份。例如：申請人可能曾以其他國家發出的旅遊證件入境香港。</p>	<p>Do I need to submit fingerprints?</p> <p>Applicants who meet the below listed conditions will not be required to submit fingerprints:</p> <ol style="list-style-type: none"> 1. Using “iAM Smart” to log into the Online Applications Platform to make application; and 2. Application purpose not related to business involving child or mentally incapacitated person. <p>However, under special circumstances, applicants meeting the above listed conditions will still be required to submit fingerprints to authenticate their identity, in order to ensure accuracy of results. E,g, Applicants may have entered Hong Kong using travel document issued by other countries.</p>
<p>2. 我有「智方便」戶口，但我在網上服務申請平台申請時並非以「智方便」戶口登入，是否需要提交指紋？</p> <p>是。請參考問題一的答案。</p>	<p>I have “iAM Smart” account, but I did not use it to log in the Online Applications Platform when making application, am I required to submit fingerprints?</p> <p>Yes. Please refer to the answer of Question 1 above.</p>
<p>3. 為什麼我符合問題一答案中列明的條件，但仍收到信息要求提交指紋？</p> <p>在特殊情況下，為確保申請結果準確，符合列明條件的申請人仍須提交指紋以確認其身份。例如：申請人可能曾以其他國家發出的旅遊證件入境香港。</p>	<p>I met the conditions listed in the answer to Question 1 above. However, I still receive notification that I need to submit fingerprints, why?</p> <p>Under special circumstances, applicants meeting the listed conditions will still be required to submit fingerprints to authenticate their identity, in order to ensure accuracy of results. E,g, Applicants may have entered Hong Kong using travel document issued by other countries.</p>
<p>4. 我並沒有「智方便」戶口，可否要求毋須提交指紋？</p> <p>否。請參考問題一的答案。</p>	<p>I do not have “iAM Smart” account, can I request not to submit my fingerprints?</p> <p>No. Please refer to the answer of Question 1 above.</p>

<p>5. 處理透過網上服務申請平台遞交之申請需時多久？</p> <p>符合問題一答案所列條件的申請，處理時間為 15 個曆日。</p> <p>在特殊情況下需要額外處理的個案將需要更長時間，但本處會致力在 28 個曆日內完成。</p>	<p>What is the processing time of applications submitted via Online Applications Platform?</p> <p>For applications meeting the listed conditions mentioned in Question 1 above, the processing time will be 15 calendar days.</p> <p>Applications or cases warranting additional processing steps under special circumstances shall take a longer time and the Office is committed to complete them in 28 calendar days.</p>
<p>6. 如收到信息要求我提交指紋，該如何處理？</p> <p><u>身在香港</u>的申請人需要透過網上服務申請平台的「電子跟進欄」內的相關連結預約於本辦事處或九間提供套取指紋服務的指定警署提交指紋。</p> <p><u>身在香港以外地區</u>的申請人需要到其現居地的執法機構／領事館為其印取指紋，並郵寄其全套指紋正本至無犯罪紀錄證明書辦事處(地址：香港灣仔軍器廠街一號警察總部警政大樓十四樓無犯罪紀錄證明書辦事處)。</p>	<p>If I receive a message informing me fingerprint submission is required. What shall I do?</p> <p><u>Applicants in Hong Kong</u> shall log in the Online Applications Platform and, under the sub-heading “e-Follow Up”, locate the corresponding message and click the link inside to make an appointment for fingerprint taking at our Office or one of the nine Designated Police Stations providing such service.</p> <p><u>Applicants outside Hong Kong</u> shall have their fingerprints taken by a law enforcement agency / Consulate where they presently reside and submit the ORIGINAL of the full set of fingerprints to the Certificate of No Criminal Conviction Office by post (Address: Certificate of No Criminal Conviction, 14/F, Arsenal House, Police Headquarters, 1 Arsenal Street, Wan Chai, Hong Kong).</p>