

## **HOW TO APPLY FOR A TEMPORARY LIQUOR LICENCE**

### **a Guide to the Dutiable Commodities (Liquor) Regulations, Cap. 109**

#### **CAUTION**

These notes have been prepared by the Commissioner of Police for the guidance of persons wishing to apply for a Temporary Liquor Licence. Whilst every effort has been made to ensure their accuracy anyone in doubt should seek professional advice. The notes do not in any way absolve any person from any of the provisions of the Regulations.

These notes relate **only** to the requirements to be met by applicants under the Dutiable Commodities (Liquor) Regulations and nothing else.

**NOTHING IN THESE NOTES SHALL BE CONSTRUED AS COMMITTING THE COMMISSIONER OF POLICE TO ANY PARTICULAR COURSE OF ACTION.**

Each application is considered and determined upon its own individual merits.

#### *Who can Grant a Temporary Liquor Licence?*

Temporary Liquor Licence may be granted by the Commissioner of Police for the retail sale of liquor at any public entertainment or on any public occasion. For a wine tasting event if the event is held:

- (a) at any premises for consumption on those premises; or
- (b) at a place of public entertainment or a public occasion for consumption at the place or occasion, where a fee or admission fee is charged, and/ or there is sale of liquor for consumption thereat.

#### *Who May Apply?*

Only a person who is already in possession of a full liquor licence will be considered to be issued with a temporary liquor licence.

#### *Fees*

A prescribed fee HK\$585 is payable upon granting of the application. No fee is required for the application form.

#### *Time Required To Process an Application*

All applications will be dealt with as quickly as possible but normal processing requires **12 working days**.

### *Implication of Licence Conditions*

If an application is approved it should be noted that the applicant, a licensee, should be present at the event being responsible for maintaining good order.

### *Refusal to Issue a Licence*

The Commissioner of Police has the power to refuse an application and if he does so, he will usually advise the applicant of the reasons.

### *What should I do if I Have Any Question About Something not Covered in This Pamphlet?*

You may either:

- (a) telephone the Senior Clerical Officer, Liquor and Miscellaneous Licensing at 2860 6523, or
- (b) write to the Chief Inspector of Police, Liquor and Miscellaneous Licensing of the Police Licensing Office.

**The information given in this pamphlet is for guidance purposes only and does not purport to provide a detailed analysis of the licensing procedure.**