Organisation / Enterprise's Name

Address

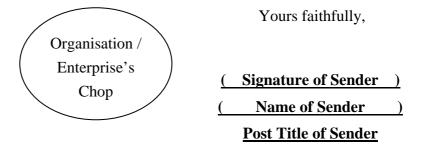
Date

To whom it may concern,

## **Application for Sexual Conviction Record Check (SCRC)**

This is to certify that (Name of Applicant, HKID Card No.) \*has applied / has been employed and the contract will be renewed for the post of (Name of post) in the (Name of relevant organization / enterprise) . The usual duties of the aforesaid post holder will involve, or will be likely to involve, frequent or regular contact with children / mentally incapacitated persons.

I confirm that I have read the Notes to Employers of the SCRC Scheme and fully understood the terms and conditions of the service including my responsibilities contained therein.



<sup>\*</sup> Delete whichever is inapplicable