

## Hong Kong Police Force 香港警務處

### Post-Secondary Student Summer Internship Programme 2025 專上學生暑期實習計劃 2025

#### Summer Intern (Tseung Kwan O District - Police Community Relations Office) 暑期實習生(將軍澳警區 - 警民關係組)

#### Entry Requirements 入職條件：

Applicants should 申請人必須 –

- (a) be permanent residents of the Hong Kong Special Administrative Region;  
為香港特別行政區永久性居民；
- (b) be full-time students of post-secondary institutions and completed 2<sup>nd</sup> year of undergraduate degree programme;  
為專上院校已完成第二年學士學位課程的全日制學生；
- (c) be an outspoken person and interested in outdoor activities;  
性格開朗及喜愛戶外活動；
- (d) possess good knowledge in computer applications and basic graphic design skills; and  
具備良好的電腦應用知識及基本平面設計技能；以及
- (e) be able to speak fluent Cantonese and English (fluency in spoken Hindi or Urdu or Nepalese will be an advantage).  
操流利粵語及英語(能操流利印度語/烏都語/尼泊爾語者優先)。

#### Duties 職責：

- To assist in organising different Tseung Kwan O District (TKODIST) events
- To promote and recruit Junior Police Call/Senior Police Call members via different schools and channels, especially through social media platforms
- To assist in video and photo shooting or editing for TKODIST events
- To update TKODIST Webpage, Newsletter, and other social media platforms
  
- 協助組織不同的將軍澳警區活動
- 透過不同學校和渠道(尤其是社交媒體平台)推廣及招募少年警訊/耆樂警訊會員
- 為將軍澳警區舉辦之活動的短片及相片拍攝或剪輯提供協助
- 更新將軍澳警區的網頁、通訊和社交媒體平台

**Place of Work 工作地點：** Tseung Kwan O 將軍澳

**Allowance :** HK \$11,500 per month

**津貼：** 每月港幣 11,500 元

**Employment Period 聘用期：**

July to September 2025 (2025 年 7 月至 9 月)

**How to Apply 申請手續：**

Students studying in local or overseas post-secondary institutions should download the application form at the website of Civil Service Bureau – Post-Secondary Student Summer Internship Programme (<https://www.csb.gov.hk/english/admin/appoint/782.html>).

Completed application form together with other supporting documents (if any) should be sent to [apcro-npc-tkodist@police.gov.hk](mailto:apcro-npc-tkodist@police.gov.hk) by email on or before the closing date for applications.

在本地或海外專上院校就讀的學生，請到公務員事務局互聯網站的專上學生暑期實習計劃 ([https://www.csb.gov.hk/tc\\_chi/admin/appoint/782.html](https://www.csb.gov.hk/tc_chi/admin/appoint/782.html)) 下載申請書，填妥的申請書連同其他相關文件等(如有)須於截止申請日期或之前電郵至 [apcro-npc-tkodist@police.gov.hk](mailto:apcro-npc-tkodist@police.gov.hk)。

Late applications will not be considered. Candidates who are not invited for interview by end of June 2025 may assume that their applications are unsuccessful.

逾期申請，恕不受理。如申請人於 2025 年 6 月底前 仍未接獲面試通知，則可視作經已落選。

**Address 地址：**

Room 1114, Tseung Kwan O Police Station, No.110 Po Lam Road North, Tseung Kwan O, Kowloon

九龍將軍澳 寶琳北路 110 號 將軍澳警署 1114 室

**Enquiry Telephone 查詢電話：**

3661 0717

**Closing Date for Applications 截止申請日期：** 6.5.2025 (2025 年 5 月 6 日)