

Hong Kong Police Force 香港警務處

Post-Secondary Student Summer Internship Programme 2025

專上學生暑期實習計劃 2025

Summer Intern (Airport District - Police Community Relations Office)

暑期實習生(機場警區 - 警民關係組)

Entry Requirements 入職條件：

Applicants should 申請人必須 –

- (a) be permanent residents of the Hong Kong Special Administrative Region;
為香港特別行政區永久性居民；
- (b) be full-time students of post-secondary institutions;
為專上院校全日制學生；
- (c) possess good knowledge in computer applications and be proficient in creative tools for graphic design and video editing (e.g. Adobe Photoshop, Adobe Illustrator, Adobe Premiere); and
具備良好的電腦應用知識並通曉平面設計和視頻編輯的創意工具(如 Adobe Photoshop, Adobe Illustrator, Adobe Premiere)；以及
- (d) be able to speak fluent Cantonese and English.
操流利粵語及英語。

Duties 職責：

- To design leaflets, souvenirs, posters and videos for crime prevention and other relevant projects
- To prepare presentation materials and deliver presentation for crime prevention and other relevant projects
- To assist in other ad hoc tasks as assigned

- 為有關防止罪案及相關項目設計宣傳單張、紀念品、海報及影片
- 為有關防止罪案及相關項目準備演講材料並進行演講
- 協助其他被委派的工作

Place of Work 工作地點： Chek Lap Kok 赤臘角

Allowance : HK \$11,500 per month

津貼： 每月港幣 11,500 元

Employment Period 聘用期：

Tentatively about 1 month from July 2025 (暫定由 2025 年 7 月起，為期約 1 個月)

How to Apply 申請手續：

- (a) Hong Kong students studying in local post-secondary institutions should apply through the Student Affairs Offices/Career Centres of their respective institutions. They are advised to note the deadlines set by the respective institutions.

就讀於本地專上院校的學生須經所屬院校的學生事務處/就業輔導中心遞交申請。請留意所屬院校訂出的截止報名日期。

- (b) Students studying in non-local post-secondary institutions should send e-mail to aco-gr-aptdist@police.gov.hk to obtain the application form. Completed application form should be sent to the address below by post on or before the closing date for applications (according to postmark). Applicants should ensure that sufficient postage is affixed before posting so as to avoid unsuccessful delivery of application. Mail items bearing insufficient postage will NOT be received by us and will be handled by the Hong Kong Post in accordance with the Post Office Ordinance. Candidates who are not invited for interview by the end of May 2025 may assume that their applications are unsuccessful.

在海外專上院校就讀的學生，應電郵 aco-gr-aptdist@police.gov.hk 以索取申請書。填妥的申請書須於截止申請日期或之前寄往下列地址(以郵戳為準)。申請人請在投寄前確保郵件已貼上足夠郵資，以避免申請未能成功遞交。所有郵資不足的郵件將不會郵遞到下列地址並會由香港郵政根據郵政署條例處理。如申請人於 2025 年 5 月底前 仍未接獲面試通知，則可視作經已落選。

Address 地址：

General Registry, Airport Police Station, 8 Catering Road West, Chek Lap Kok, Lantau
大嶼山 赤臘角 航膳西路 8 號 機場警署總務室

Enquiry Telephone 查詢電話：

3661 2017 / 3661 2005

Closing Date for Applications 截止申請日期： 13.5.2025 (2025 年 5 月 13 日)