

Hong Kong Police Force 香港警務處

Post-Secondary Student Summer Internship Programme 2025

專上學生暑期實習計劃 2025

Summer Intern (Personnel Wing - Staff Relations Group)

暑期實習生(人事部 - 職員關係課)

Entry Requirements 入職條件：

Applicants should 申請人必須 –

- (a) be permanent residents of the Hong Kong Special Administrative Region;
為香港特別行政區永久性居民；
- (b) be full-time students of post-secondary institutions and completed 2nd year of undergraduate degree programme;
為專上院校已完成第二年學士學位課程的全日制學生；
- (c) possess good knowledge in computer applications and basic graphic design skills; and
具備良好的電腦應用知識及基本平面設計技能；以及
- (d) be able to speak fluent Cantonese and English.
操流利粵語及英語。

Duties 職責：

- To assist in organising and planning summer youth activities organised by Personnel Wing
- To assist in creating and designing multi-media publicity materials for healthy financial education
- To assist in organising financial education workshops
- 協助籌辦及規劃由人事部舉辦的青少年暑期活動
- 協助製作及設計健康理財教育的多媒體宣傳品
- 協助籌辦理財教育工作坊

Place of Work 工作地點： Police Headquarters, Wan Chai 灣仔 警察總部

Allowance : HK \$11,500 per month

津貼： 每月港幣 11,500 元

Employment Period 聘用期：

June to July 2025 (2025 年 6 月至 7 月)

How to Apply 申請手續：

Students studying in local or overseas post-secondary institutions should download the application form at the website of Civil Service Bureau –

Post-Secondary Student Summer Internship Programme

(<https://www.csb.gov.hk/english/admin/appoint/782.html>).

Completed application form together with other supporting document (if any) should be sent to ip-sip-sr-2@police.gov.hk by email on or before the closing date for application.

在本地或海外專上院校就讀的學生，請到公務員事務局互聯網站的專上學生暑期實習計劃 (https://www.csb.gov.hk/tc_chi/admin/appoint/782.html) 下載申請書，填妥的申請書連同其他相關文件等(如有)須於截止申請日期或之前電郵至 ip-sip-sr-2@police.gov.hk。

Late applications will not be considered. Candidates who are not invited for interview by end of May 2025 may assume that their applications are unsuccessful.

逾期申請，恕不受理。如申請人於 2025 年 5 月底前 仍未接獲面試通知，則可視作經已落選。

Address 地址：

38/F, Arsenal House, Police Headquarters, No. 1 Arsenal Street, Wan Chai, Hong Kong
香港灣仔 軍器廠街 1 號 警察總部 警政大樓 38 樓

Enquiry Telephone 查詢電話：

2860 2647 / 2860 2675

Closing Date for Applications 截止申請日期：13.5.2025 (2025 年 5 月 13 日)