

**Hong Kong Police Force 香港警務處**

**Post-Secondary Student Summer Internship Programme 2025**

**專上學生暑期實習計劃 2025**

**Summer Intern (Shatin Division - Operations)**

**暑期實習生(沙田分區警署 - 行動)**

**Entry Requirements 入職條件：**

Applicants should 申請人必須 –

- (a) be permanent residents of the Hong Kong Special Administrative Region;  
為香港特別行政區永久性居民；
- (b) be full-time undergraduate degree students of post-secondary institutions;  
為專上院校學士學位課程的全日制學生；
- (c) be an outspoken person and interested in outdoor activities;  
性格開朗及喜愛戶外活動；
- (d) possess good knowledge in computer applications and basic graphic design skills;  
具備良好的電腦應用知識及基本平面設計技能；
- (e) be interested in research tasks; and  
對研究工作有興趣；以及
- (f) be able to speak fluent Cantonese and English (fluency in Putonghua will be an advantage).  
操流利粵語及英語(能操流利普通話者優先)。

**Duties 職責：**

- To assist in a research related to enhancing the efficiency of the report room of Shatin Police Station
- To assist in planning and organising summer activities related to youth engagement and anti-deception
- 協助進行一項關於提升沙田警署報案室效率的研究
- 協助策劃及籌辦與青少年及防騙相關的暑期活動

**Place of Work 工作地點：** Shatin 沙田

**Allowance :** HK \$11,500 per month

**津貼：** 每月港幣 11,500 元

**Employment Period 聘用期：**

One-month period between July and August 2025

(2025 年 7 月至 8 月期間，為期一個月)

## **How to Apply 申請手續：**

Students studying in local or overseas post-secondary institutions should download the application form at the website of Civil Service Bureau –

Post-Secondary Student Summer Internship Programme

(<https://www.csb.gov.hk/english/admin/appoint/782.html>).

Completed application form together with other supporting document (if any) should be sent to [ossuc-stdiv@stdiv.gov.hk](mailto:ossuc-stdiv@stdiv.gov.hk) by email on or before the closing date for application.

在本地或海外專上院校就讀的學生，請到公務員事務局互聯網站的專上學生暑期實習計劃 ([https://www.csb.gov.hk/tc\\_chi/admin/appoint/782.html](https://www.csb.gov.hk/tc_chi/admin/appoint/782.html)) 下載申請書，填妥的申請書連同其他相關文件等(如有)須於截止申請日期或之前電郵至 [ossuc-stdiv@police.gov.hk](mailto:ossuc-stdiv@police.gov.hk)。

Late applications will not be considered. Candidates who are not invited for interview by end of June 2025 may assume that their applications are unsuccessful.

逾期申請，恕不受理。如申請人於 2025 年 6 月底前 仍未接獲面試通知，則可視作經已落選。

## **Address 地址：**

Room 106, Shatin Police Station, No. 1 Wo Che Street, Shatin, New Territories

新界 沙田禾輦街 1 號 沙田警署 1 樓 106 室

## **Enquiry Telephone 查詢電話：**

3661 2504

**Closing Date for Applications 截止申請日期：**13.5.2025 (2025 年 5 月 13 日)