

**Hong Kong Police Force 香港警務處**

**Post-Secondary Student Summer Internship Programme 2025**

**專上學生暑期實習計劃 2025**

**Summer Intern (Tsuen Wan Police District - Police Community Relations Office)**

**暑期實習生(荃灣警區 - 警民關係組)**

**Entry Requirements 入職條件：**

Applicants should 申請人必須 –

- (a) be permanent residents of the Hong Kong Special Administrative Region;  
為香港特別行政區永久性居民；
- (b) be full-time students of post-secondary institutions and completed 2<sup>nd</sup> year of undergraduate degree programme;  
為專上院校已完成第二年學士學位課程的全日制學生；
- (c) be an outspoken person and interested in outdoor activities;  
性格開朗及喜愛戶外活動；
- (d) possess good knowledge in computer applications and basic graphic design skills; and  
具備良好的電腦應用知識及基本平面設計技能；以及
- (e) be able to speak fluent Cantonese and English.  
操流利粵語及英語。

**Duties 職責：**

- To assist in preparing and organising summer activities related to Tseun Wan District (TWDIST) and Junior Police Call (JPC) (e.g. visiting, sport and art events, multi-cultural anti-crime campaigns)
- To go on duty in JPC Tsuen Wan Clubhouse for maintaining the order and assisting in the JPC member registration
- To be the master of ceremonies (MC) and working staff during the activities of TWDIST and JPC
- 協辦與籌備荃灣警區及少年警訊相關的暑期活動(例如參觀、體育及藝術活動、多元文化及反罪惡活動)
- 在少年警訊會所開放期間當值及管理會所秩序，協助市民登記成為少年警訊會員
- 在荃灣警區及少年警訊活動中擔任活動司儀及工作人員

**Place of Work 工作地點：** Tsuen Wan and required to work outside  
荃灣及需要外出工作

**Allowance :** HK \$11,500 per month

**津貼：**每月港幣 11,500 元

**Employment Period 聘用期：**

July to August 2025 (2025 年 7 月至 8 月)

**How to Apply 申請手續：**

Students studying in local or overseas post-secondary institutions should download the application form at the website of Civil Service Bureau –

Post-Secondary Student Summer Internship Programme

(<https://www.csb.gov.hk/english/admin/appoint/782.html>).

Completed application form together with other supporting document (if any) should be sent to [jpc-lo-twdist@police.gov.hk](mailto:jpc-lo-twdist@police.gov.hk) by email on or before the closing date for application.

在本地或海外專上院校就讀的學生，請到公務員事務局互聯網站的專上學生暑期實習計劃 ([https://www.csb.gov.hk/tc\\_chi/admin/appoint/782.html](https://www.csb.gov.hk/tc_chi/admin/appoint/782.html)) 下載申請書，填妥的申請書連同其他相關文件等(如有)須於截止申請日期或之前電郵至 [jpc-lo-twdist@police.gov.hk](mailto:jpc-lo-twdist@police.gov.hk)。

Late applications will not be considered. Candidates who are not invited for interview by end of June 2025 may assume that their applications are unsuccessful.

逾期申請，恕不受理。如申請人於 2025 年 6 月底前仍未接獲面試通知，則可視作經已落選。

**Address 地址：**

Room 1002, Tsuen Wan Police Station, 23-27 Tsuen King Circuit, Tsuen Wan, New Territories  
新界荃灣 荃景圍 23 至 27 號 荃灣警署 1002 室

**Enquiry Telephone 查詢電話：**

3661 2380

**Closing Date for Applications 截止申請日期：**13.5.2025 (2025 年 5 月 13 日)